

## INTERNSHIP

### POSITION TITLE

Research Intern

### LOCATION

IOM Country Office for Austria

### RESPONSIBLE TO

Head of Research and Migration Law Unit

### REQUIREMENTS

- Minimum Bachelor Level Degree in Political Science, International Relations, Migration Studies, Law, Social Science, or related fields;
- Excellent command of German and English;
- Comprehensive knowledge of migration and asylum governance in Austria and a solid understanding of the academic discourse;
- Proven experience in research and excellent writing skills.

### SPECIFIC DUTIES

The Research Intern in the IOM Country Office for Austria will mainly perform duties related to the implementation of the project “The European Migration Network (EMN)” of the Research and Migration Law Unit. The main responsibilities are:

1. **Contributing to research:** the intern independently conducts desk research, literature reviews and thereby contributes to research outputs as requested (approx. 30%);
2. **Editing, proof reading and translation:** the intern supports the team with reference management, editing, proof reading and translation German/English (approx. 30%);
3. **Call for papers and funding opportunities:** the intern compiles and presents relevant Call for papers and conferences as well as funding opportunities (approx. 10%);
4. **Research brief:** on a bi-weekly basis, the intern writes an internal research brief on a relevant topic in the field of migration and asylum (approx. 10%);
5. **IOM Library:** the intern assists with the IOM Library management by including new publications in the online database and organizing the loan system (approx. 10%).

Other responsibilities include (approx. 10%):

- Support the planning, organization and implementation of events and conferences;
- Attend internal and external meetings, seminars, and workshops upon request;
- Perform any other tasks that may be assigned.

## **GENERAL INFORMATION**

The duration of the internship is 6 months (with the possibility of extension to 9 months) with 40 hrs work per week. Interns receive a monthly subsistence allowance. Interviews are conducted virtually. Travel costs cannot be reimbursed by the IOM Country Office for Austria. Only shortlisted candidates will be contacted.

## **BACKGROUND**

### **International Organization for Migration (IOM) – the UN Migration Agency**

Established in 1951, the International Organization for Migration (IOM) is the leading intergovernmental organization in the field of migration and is committed to the principle that humane and orderly migration benefits migrants and society. IOM works with its partners in the international community to assist in meeting the growing operational challenges of migration, advance understanding of migration issues, encourage social and economic development through migration and uphold the well-being and human rights of migrants.

### **IOM Country Office Austria**

The main responsibility of the IOM Country Office for Austria is to analyze national migration issues and emerging trends to develop and implement projects and programmes to address these. The Country Office for Austria includes five units: the Assisted Voluntary Return and Reintegration Unit; the Integration Unit; the Research and Migration Law Unit; the Operations Unit and the Resource Management Unit. The incoming intern will be part of the Research and Migration Law Unit and work on migration research.

### **The European Migration Network (EMN)**

The main project of the Research and Migration Law Unit is the work as the National Contact Point Austria in the European Migration Network (EMN). The EMN was set up in 2003 by the European Commission on behalf of the European Council in order to satisfy the need for a regular exchange of reliable information on migration and asylum-related issues at European level. In 2003 the IOM Country Office for Austria was nominated as National Contact Point Austria by the Austrian Federal Ministry of the Interior.

The objective of the EMN is to meet the information needs, of Community institutions and of Member States' authorities and institutions on migration and asylum, by providing up-to-date, objective, reliable and comparable information on migration and asylum, with a view to supporting policymaking in the European Union in these areas and to providing a factual basis for current discussions. The EMN responds to information needs through reports, studies, Ad-Hoc Queries, so called "EMN Informs", the EMN Bulletin and the EMN Glossary. The EMN analyses and synthesizes such information to improve its comparability and support harmonization at EU level.